

Addendum #1

High Quality Tutoring & Academic Intervention Services

Issue Date: Wednesday, February 19, 2025

Bids Due: Thursday, March 13, 2025 at 1:00PM

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1. What will be the allocation for the contract?
 - a. Title budget allocations are determined annually by federal and state guidelines. Individual Title I school allocations are determined by the number of low-income Providence students attending the non-public/private school. We are not able to share the anticipated allocations at this time.
 2. What is the current budget for the contractor providing the Title I, Title II and Title IV Services outlined in this RFP, broken out by Title funding source, as follows:
 - a. Title I: SY25.26 TBD
 - b. Title II: SY25.26 TBD
 - c. Title IV: SY25.26 TBD
 3. Does PPSD currently have a vendor in currently providing the services within the scope of this RFP? If so:
 - a. Who is/are the current approved vendor(s) of services?
 1. Catapult Learning
 - b. What is/are the current vendor(s) rates?
 1. In SY25, PPSD pays different rates for individual and family/group settings.
 4. How many students are currently participating in the program?
 - a. In SY24, there were 325 eligible non-public/private school students who participated in Title I tutoring, academic intervention and supplemental programs with the vendor currently providing the services within the scope of this RFP. We are looking to provide services at or around the same number of students.
 5. How many schools are currently receiving services?
 - a. In SY24, there were 20 non-public/private schools that participated in Title I, Title II and Title IV programs with the vendor currently providing the services within the scope of this RFP. We are looking to provide services at or around the same number of schools.
 6. TITLE I:

- a. How many Providence-resident private and non-public school students are eligible to receive Title I Part A services, and will receive them within the scope of this RFP, and how many were eligible in the last school year?
 1. In SY24, there were 325 eligible non-public/private school students who participated in Title I tutoring, academic intervention and supplemental programs with the vendor currently providing the services within the scope of this RFP. We are looking to provide services at or around the same number of students.
- b. How many Title I-eligible teachers and administrators would be provided with professional development or coaching services within the scope of this RFP, and how many received them in the last school year?
 1. We do not have exact numbers but in SY24 2 schools utilized PD services under Title I with the vendor currently providing the services within the scope of this RFP. We estimate 20-25 schools participating in Title I. The amount of teachers and administrators receiving Title I PD will vary depending on the needs of each school's eligible Title I students.
- c. How many Title I-eligible families s would be provided with family engagement programs within the scope of this RFP, and how many received them in the last school year?
 1. We do not have exact numbers, but in SY24 1 school utilized family engagement programs under Title I with the vendor currently providing the services within the scope of this RFP. We estimate 20-25 schools participating in Title I. The amount of families receiving Title I family engagement programs will vary depending on the needs of each school's eligible Title I students.

7. TITLE II:

- a. How many Title II-eligible teachers and administrators would be provided with professional development or coaching services within the scope of this RFP, and how many received them in the last school year?
 1. We do not have exact numbers, but in SY24 7 schools utilized PD services under Title II with the vendor currently providing the services within the scope of this RFP. We estimate 20-25 schools participating in Title II. The amount of teachers and administrators receiving Title II PD will vary depending on the needs of each school's educators.

8. TITLE IV:

- a. How many Title IV-Part A eligible schools will be provided Safe and Healthy Students programming within the scope of this RFP, and how many were provided them in the last school year?
 1. In SY24 1 school utilized Safe and Healthy Students services with the vendor under Title IV with the vendor currently providing the services within the scope of this RFP. We estimate 20-25 schools participating in Title IV. The number of schools receiving Title IV Safe and Health Students services with the RFP winning bidder will vary depending on the needs of each school's students, educators and families
- b. How many Title IV-Part A eligible schools will be provided Well Rounded Education programming within the scope of this RFP, and how many were provided them in the last school year?
 1. In SY24 6 schools utilized Effective Well Rounded Education services under Title IV with the vendor currently providing the services within the scope of this RFP. We estimate 20-25 schools participating in Title IV. The number of schools receiving Well

Rounded Education services with the RFP winning bidder will vary depending on the needs of each school's students, educators and families.

- c. How many Title IV-Part A eligible schools will be provided Effective Use of Technology programming within the scope of this RFP, and how many were provided them in the last school year?
 1. In SY24 0 schools utilized Effective Use of Technology PD under Title IV with the vendor currently providing the services within the scope of this RFP. We estimate 20-25 schools participating in Title IV. The number of schools receiving Effective Use of Technology PD services with the RFP winning bidder will vary depending on the needs of each school's students, educators and families.
9. If professional development is required, how many hours of professional development must be offered?
 - a. Professional Development is not required. Title I tutoring services are required.
10. Will there be a separate allocation for Instruction, Parent Involvement, and Professional Development?
 - a. Allocations to be utilized under this RFP are determined annually by federal and state guidelines, and are separated by Title of the Elementary and Secondary Education Act grant, including Title I-A, Title II-A and Title IV-A. Title I-A funds could be spent on direct services to Title I eligible students, and/or professional development for teachers of Title I eligible students, and/or services to families of Title I eligible students. Title II-A funds could be spent only on professional development for educators at Title II eligible schools. Title IV-A funds could be spent on direct services to students, and/or professional development for educators, and/or services to families of students at Title IV eligible schools, under the appropriate section of Title IV. Decisions as to how any part of these allocation/s will be spent will be made in consultation between the Providence Public School District and private school leaders, and in accordance with the Elementary and Secondary Education Act.
11. Will each school have its own allocation of funds, or does the district use the pooling of funds method?
 - a. Title budget allocations are determined annually by federal and state guidelines. Decisions about pooling funds versus each school having services from a unique allocation are made in consultation with private school leaders, and these consultations have not occurred for the 2025-2026 school year. We are not able to share the anticipated method of allocation management at this time.
12. If two vendors are willing to collaborate to provide tutoring in different service areas (e.g., one vendor focuses on literacy and the other on math), would it be preferable to submit a combined proposal for services, or should each vendor submit a separate RFP for their service?
 - a. Each vendor must submit its own separate and individual bid for the RFP. Also, as stated in the RFP, "No proposal will be accepted if it is made in collusion with any other bidder."
13. Will this be a single vendor award or a multi-vendor award?
 - a. The district intends to award to a single vendor but that is subject to change. As state in the RFP, "Providence Public Schools reserves the right to award to a single vendor, to split the award between multiple vendors and to reject any and all proposals. Unless otherwise specified, Providence Public Schools reserves the right to make the award by item or items or by total as may be in its best interest."

14. What is the expected award date of the contract?

- a. Award/s (or RFP cancellation) will be made within 90 days of the proposal opening, but a decision/s could be made earlier than that.
15. Are we permitted to submit deviations / exceptions to any of the terms or requirements in the RFP (i.e., pg. 2 “Notice to Vendors General Terms”)?
- a. No
16. Where will addenda / Q&A for this RFP be posted?
- a. On the bidnet direct website (www.bidnetdirect.com/rhode-island/providenceschools) and on the PPSD website (<https://www.providenceschools.org/Page/4633>)
17. We understand that if the contract should be terminated early, we would only be paid for the hours actually worked. How does the district handle no-shows for tutoring sessions?
- a. Payment will only be made for services rendered. If services are not rendered due to students not attending tutoring session/s, no payment will be made.
18. Required Qualifications: The RFP indicates “Vendor will be responsible for ... hiring and managing individuals who ... are appropriately and adequately degreed or licensed individuals”. Can you elaborate on how “appropriately and adequately degreed or licensed” is defined in the context of this RFP?
- a. A bachelor’s degree and a valid teaching certificate (teaching experience preferred).
19. Is Providence Public School District seeking only teacher-certified tutors?
- a. Yes
20. Are you accepting proposals from vendors that only provide virtual tutoring services?
- a. No, the district is only accepting proposals from tutoring agencies that are able to provide in-person tutoring. That being said, the district will prefer tutoring agencies that are able to demonstrate high quality in-person services and, in addition, be able to pivot to uninterrupted remote instruction if the need arises.
21. Section II: Scope of Work & Key Deliverables – Tutoring Services. The RFP indicates that “Bidder should demonstrate the ability to provide virtual tutoring services should the need arise”. Is PPSD looking for a potential virtual-only tutoring solution, or will the virtual option only be in conjunction with in-person tutoring on a short term/temporary basis (i.e., snow days, or other school closures that prevent in-person tutoring)?
- a. No, the district is only accepting proposals from tutoring agencies that are able to provide in-person tutoring. That being said, the district will prefer tutoring agencies that are able to demonstrate high quality in-person services and, in addition, be able to pivot to uninterrupted remote instruction if the need arises.
22. If a vendor only provides tutoring services, is it required to offer professional development?
- a. No – As stated in the RFP, “Bidders must be able to provide tutoring services. Bidders are invited to submit proposals and pricing for the other four scopes of work, but they are not required to.”
23. Can professional development be virtual and asynchronous?
- a. Ideally professional development will occur on-site, but virtual could be possible as well.
24. Does the district have parameters for the size of the tutoring groups? Is there a minimum and/or maximum for the size of the tutoring groups?

- a. Historically, we've had a 5:1 student-tutor ratio on average. However, we do not know at this time what our needs will be for the 2025-2026 academic year. It will depend on the needs of eligible Title-I students. We would like to see a sample/s in the proposal.

25. Are there expectations for the length of each tutoring session and the frequency of each tutoring session? Should students be tutored 3 times per week, 4 times per week, etc.?

The logistics and details of the tutoring sessions will be determined by consultation between the district, the vendor and the individual school. The school's annual needs assessment will drive the nature of the academic tutoring and interventions. We would like to see a sample/s in the proposal.